

## RETURN AUTHORIZATION FORM USA

### Our 100% Love It Guarantee

**If for any reason you don't like your PartyLite product** (changed mind/not as expected), simply return it within 60 days of the purchase date for a full refund. Include this RETURN AUTHORIZATION FORM with the unused and not burned candles or unused non-candle items in the original packaging at your expense to the return address (mentioned further below on this form) and email a copy of your tracking information along with an image of this Return Authorization Form to [csna@partylite.com](mailto:csna@partylite.com) to receive a refund. Please allow 10-15 days for your refund to be issued. We will not refund any candles that have been lit or melted or any items that have been previously used. Everything must be returned in the original packaging. **Please reference our return policy for specific procedures.**

**If your item arrived on your doorstep broken or damaged or you received a wrong item**, please complete this RETURN AUTHORIZATION FORM and email it to [csna@partylite.com](mailto:csna@partylite.com) along with a photo of your damaged, broken or defective item and an image of this Return Authorization Form. If the item is glass, it is a safety issue and we won't require you to send it back, however, we will require a photo of the broken or damaged item. These items will be replaced at PartyLite's expense. The candles must be unused and not burned or clearly defective. We will require wrong items received to be returned at PartyLite's expense.

### REASON FOR RETURN

1. Received wrong item (will be replaced)
2. Item arrived broken or damaged (will be replaced)
3. Item is defective (will be replaced)
4. Changed mind (will be refunded)
5. Not what I expected (will be refunded)

Your Name and email address \_\_\_\_\_

Original Order # \_\_\_\_\_

Description AND Item # (required)	Quantity	Reason for Return # (above)

### STEPS

1. Complete this RETURN AUTHORIZATION FORM
2. Pack unused items in their original packaging, along with this completed form
3. Ship returned item(s) to:  
PartyLite  
9500 Centerfield Rd.  
Leesburg, Ohio 45135
4. For broken, damaged, defective or wrong items, follow instructions in paragraph 2 above
5. Please keep a record of your return tracking and remember to send an email with photos (if required), tracking information and an image of this form to [csna@partylite.com](mailto:csna@partylite.com) prior to returning your items.

If you have any further questions, please email [csna@partylite.com](mailto:csna@partylite.com).